

INTERNSHIP OPPORTUNITY WITH
Jardins de Métis / Reford Gardens - Architecture
SUMMER 2022

POSITION:	Summer Intern
LOCATION:	Montreal and Metis, QC, Canada (6-8 weeks in Montreal and /or remote work)
DESCRIPTION OF HOST ORGANIZATION:	Les Jardins de Métis / Reford Gardens (see www.refordgardens.com) is a national historic site located at the gateway to the Gaspé Peninsula. In addition to managing historic gardens and the 1887 Estevan Lodge, the Gardens create and produce virtual and travelling exhibitions.

This project provides material essential for exhibitions the organization is developing for its community of visitors. The organization is offering three internships: Shingle Style Architecture on the Shores of the Lower St. Lawrence; Elsie Project – Pioneer of Women's Health; You Can Make History. Please refer to the other two postings.

HOST ORGANIZATION'S
REQUIREMENTS:

- Student in history or with knowledge and interest in Canadian history
- Excellent communication skills
- Ability to work independently
- Good organizational and research skills
- Basic French an asset
- Knowledge of MS Office (Word, Outlook, Excel)
- Student will be asked to bring their own laptop
- Excellent interpersonal skills
- Experience in voluntary societies or non-profit organizations and volunteering an asset
- Experience in presenting to a non-academic audience an asset

Please Note:

We will get back to you shortly after the deadline if you are selected for an interview. Normally, you will be notified by the end of February. The Arts Internship Office will then transmit the selected applications to the host organization, which will ultimately be responsible for the selection of the candidate(s).

Students who do not receive offers will be notified on a rolling basis as decisions are made.

If you feel you have experienced barriers which have had an impact on your academic performance and wish to highlight these to the selection committee, the documents/comments will be taken into consideration