



# Memorandum

Annual Report of the Academic Policy Committee (2015-16)

October 19, 2016

#:  
D16-09

ACTION  
REQUIRED:

INFORMATION     APPROVAL/DECISION

ISSUE

Annual report of activities for 2015-2016 and statement of the committee's plans and priorities for 2016-2017, as required by Senate.

BACKGROUND  
& RATIONALE

As a standing committee of Senate, the Academic Policy Committee is required to report annually to Senate on the committee's activities of the past year and on its plans and priorities for the upcoming year. APC also provides regular reports to every rePRIOR

The annual report was reviewed by APC on October 19, 2016.

CONSULTATION

SUSTAINABILITY  
CONSIDERATIONS

N/A

IMPACT OF  
DECISION AND  
NEXT STEPS

N/A

MOTION OR  
RESOLUTION  
FOR APPROVAL

N/A

APPENDICES

Appendix A: Annual Report of the Academic Policy Committee (2015-16)



**McGill University  
Academic Policy Committee**

**Annual Report 2015/2016**

*Academic Policy Committee - Terms of Reference*

Board of Governors representative	S. McDougall	2016
<i>Faculty representatives:</i>		
Faculty of Agricultural and Environmental Sciences	M. Scott	2017
Faculty of Arts	E. Lewis	2018
Faculty of Dentistry	B. Nicolau	2017
Faculty of Education	A. Asghar	<del>2017</del>
Faculty of Engineering		

## 2. International Education: student exchange programs (approved by APC)

APC reviewed and approved:

- Eight faculty-wide exchange agreements with:
  - Université Pierre et Marie Curie (UPCM), Paris VI, France
  - Université Paris-Sorbonne, Paris IV, France
  - Université Libre de Bruxelles, Belgium
  - Ludwig Maximilians University, Munich, Germany
  - Technische Universität München, Munich, Germany
  - Universitat Autònoma de Barcelona, Spain
  - University of Iceland
  - University of Helsinki, Finland
  
- Two faculty-specific exchange agreements, as follows:
  - between the McGill School of Architecture and Tongji University, Shanghai, China.
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## **7. APC Subcommittee on Courses and Teaching Programs (SCTP)**

In addition to its regular review of courses and teaching programs proposals, SCTP also developed two new processes, to retire obsolete and low enrolment courses, and to reinstate retired programs. Both were approved by SCTP on April 21<sup>st</sup>, 2016. Changes to the reporting sequence for new graduate level courses and programs were made: in December 2015, GPS decided to only review and approve proposals for new graduate level programs, prior to their review by ES or SCTP. Proposals for new Graduate level courses have been approved by Enrolment Services on behalf of SCTP since then.

## **8. Research Advisory Council (RAC)**

- RAC received three applications for status as an officially recognized McGill research Centre:
- The Institute for Human Development and Wellbeing (IHDW – Faculty of Education), which was endorsed by RAC on September 28<sup>th</sup>, 2015. The IHDW received its official McGill status at a meeting of the Board of Governors on February 11<sup>th</sup>, 2016.
  - The McGill Research Centre for Complex Traits (MRCCT- Faculty of Medicine), which was approved by RAC on November 17<sup>th</sup>, 2015. The MRCCT received its official McGill status at a meeting of the Board of Governors on February 11<sup>th</sup>, 2016.
  - The McGill Centre on Islam and Science (MCIS- Faculty of Arts), which was approved by RAC on April 26<sup>th</sup>, 2016. The creation of the MCIS was approved by Senate on September 21<sup>st</sup>, 2016 and will be submitted to the Board of Governors shortly.

RAC reviewed and approved revisions to the Regulations concerning the investigation of research misconduct in September 2015. Those revisions were approved by the Board of Governors on February 11<sup>th</sup>, 2016.

## **10. APC Subcommittee on Continuing Education (SCE)**

SCE worked on the following issues:

- Assessing the current continuing education activities throughout the university. The Faculty of Law and the Faculty of Agricultural and Environmental Sciences were invited to present their units' offerings in terms of continuing education (April 14<sup>th</sup>, 2016).
- Collecting data on continuing education at McGill via the common reporting template they created in 2014/2015.
- Discussing whether or not its membership should be broadened to include representatives from all the units offering continuing activities at McGill, as well as a representative from Teaching and Learning Services

## **11. APC Subcommittee on Professional Programs (SPP)**

The Subcommittee on Professional Programs did not meet in 2015/2016. Its activities have been suspended while a working group spearheaded by Prof. Lara Khoury is reviewing the subcommittee's mandate and composition at the request of the Provost and Vice-Principal Academic.

## **B. APC plans and priorities for 2015/2016**

APC will continue its work reviewing and approving course and program changes as they arise.

### **1. Academic Unit Reviews**

In 2016/2017, the following academic units will be undergoing a cyclical unit review:

- Department of Languages, Literatures and Cultures
- Department of Mathematics and Statistics
- Institute for the Study of International Development
- Department of Geography
- School of Information Studies
- Department of Ophthalmology
- School of Occupational and Physical Therapy
- McGill Writing Centre
- Department of Educational and Counselling Psychology
- Department of Music Research
- Department of Animal Science
- Department Of Family Medicine

The review of the following administrative units will also be conducted:

- Human Resources
- Enrolment Services
- Rare books and special collections/Osler Library/ Visual Art Collection/ Archives and Record Management



## 2. Graduate Studies

CGPS will be discussing thesis evaluation. New Graduate Programs proposals will be considered as they arise. GPS expects to receive proposals from Quantitative Life Sciences, Oncology and Dentistry.

## 3. Teaching and learning

STL will work on the following issues:

- Online education
- Enhancing student c 0.014 Togu-6(g)25. 22 BDC /TT0 1 Tf0 Tc60 Tw -4.489 -1.207 Td(-)Tj/.8(h)(c)-4.9(o)Tc 0.00